

# TUALATIN PLAINS PRESBYTERIAN CHURCH WEDDING RESERVATION FORM

Date of wedding \_\_\_\_\_  
Time of wedding \_\_\_\_\_  
Reception at this church? \_\_\_\_\_

Bride's **full** name \_\_\_\_\_  
Address \_\_\_\_\_  
E-mail \_\_\_\_\_  
Telephone: Day \_\_\_\_\_  
Evening \_\_\_\_\_

Groom's **full** name \_\_\_\_\_  
Address \_\_\_\_\_  
E-mail \_\_\_\_\_  
Telephone: Day \_\_\_\_\_  
Evening \_\_\_\_\_

Church presently attending \_\_\_\_\_ Church presently attending \_\_\_\_\_  
Alternate person to contact (i.e. mother of bride, mother of groom etc.)  
Name \_\_\_\_\_  
Phone \_\_\_\_\_  
Relationship \_\_\_\_\_

**Please fill out as much information in this section as you know at this time.**

1<sup>st</sup> witness (maid of honor?) \_\_\_\_\_ 2<sup>nd</sup> witness (best man?) \_\_\_\_\_  
Name **in full** \_\_\_\_\_ Name **in full** \_\_\_\_\_  
Address \_\_\_\_\_ Address \_\_\_\_\_

Maid of honor (if different than witness) \_\_\_\_\_  
Best man (if different than witness) \_\_\_\_\_  
Date of license (if known) \_\_\_\_\_ Number of ushers \_\_\_\_\_  
Place of issuance (if known) \_\_\_\_\_ Number of bridesmaids \_\_\_\_\_  
Number of invitations \_\_\_\_\_ Number of groomsmen \_\_\_\_\_  
Candlelighters? \_\_\_\_\_  
Other attendants? \_\_\_\_\_  
Name of organist \_\_\_\_\_ Who will give the bride away? \_\_\_\_\_  
Name of soloist \_\_\_\_\_  
Music and titles \_\_\_\_\_

Formal pictures: Before \_\_\_\_\_ Videotaping: Yes \_\_\_\_\_ Church's candelabra: Yes \_\_\_\_\_  
(plan 30-45 min) After \_\_\_\_\_ No \_\_\_\_\_ No \_\_\_\_\_  
Dress at church: Yes \_\_\_\_\_ What time? \_\_\_\_\_ Flowers will arrive (time) \_\_\_\_\_  
(plan 30-45 min) No \_\_\_\_\_ (up to 2 hours ahead) (up to 2 hours ahead)  
Name of florist \_\_\_\_\_  
Will flowers be left for Sunday? \_\_\_\_\_  
If not, who will be responsible for removing the flowers? \_\_\_\_\_  
Any special seating arrangements? \_\_\_\_\_  
Other information \_\_\_\_\_

**Please return this form by \_\_\_\_\_ with your fee of \$700 or \$1000, depending on the minister presiding (\$850 or \$1150 if reception is included) to:**  
**Tualatin Plains Presbyterian Church; 30685 NW Scotch Church Rd., Hillsboro OR 97124**  
**If you have any questions, call the church office at 503-648-9573.**

SIGNATURE OF BRIDE \_\_\_\_\_ DATE \_\_\_\_\_  
SIGNATURE OF GROOM \_\_\_\_\_ DATE \_\_\_\_\_

For office use only. Do not write in this section.  
Wedding hostess \_\_\_\_\_ Confirmed \_\_\_\_\_  
Minister \_\_\_\_\_ Rehearsal: Date \_\_\_\_\_ Time \_\_\_\_\_